

Tampa School Development Corporation
Board of Directors
Meeting Agenda | January 3, 2024

- I. Call Meeting to Order
- II. Approve November 2023 Meeting Minutes
- III. Board Committees & Reports
 - a. Board President's Report (Dana D.)
 - i. Updated School Administrator Evaluation System
 - ii. New member nomination
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Update – New Gate
 - ii. Construction Update – Athletics & Arts Building
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

January 3, 2024

- I. Meeting called to order by Dana Dowsett at 6:06 pm. Meeting held via Zoom, quorum confirmed

Members Present: Dana Dowsett, Pres.
Katie Tinley, Tres.
Brad Abbey, Sec.
Liezette Felicione
Ronnie Darrigo
Julie Hillson

Members Absent:
Therese Holmes, VP
Celeste Greco

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Madeline O'Dea, President Emeritus

- II. **Motion** was made by Katie, after review and discussion by the Board, to approve the November 2023 meeting minutes. **Motion** was seconded by Dana and approved by the Board without objection

III. School Board President's Report: (Dana Dowsett)

1. The school is working on an updated administrator evaluation form
2. Dana and Katie recently met with Marco Mendoza and recommended him as a great candidate to be a new Board member
 - a. Mr. Mendoza was a Trinity alum and has 2 children enrolled in the school with a third on the way
 - b. Joe taught Mr. Mendoza when he was a student at Trinity and also gave a positive recommendation
 - c. Dana made a formal nomination to add Mr. Mendoza to the Board, Liezette seconded, and the nomination was unanimously approved

IV. Treasurer's Report: (Katie Tinley)

1. The most recent Board Finance Committee meeting was held on 11/30/23

- a. The school's outside audit firm presented their independent auditor's report for the fiscal year ending June 30, 2023. The auditors provided a clean opinion
- b. The school received funding from the most recent ESSER III submission. There will be one final submission 2024

V. Secretary's Report: (Brad Abbey)

1. The Secretary will collaborate with Dana and Nicole to begin the new Board member onboarding process for Mr. Mendoza

VI. Disciplinary Committee's Report: (Liezette Felicione)

1. No new business

VII. Parent Involvement Representative: (Joe Sansonetti in Yvette Gonzalez's absence)

1. No new business

VIII. Principal's Report: (Jennifer Cisneros)

1. PM2 tests were administered prior to the end of the semester
2. The school staff had a successful professional development day on Jan. 2 prior to the first day of the second semester on Jan. 3
3. There were no significant disciplinary issues to report
4. Upcoming school events include: K4 Winter Show on Jan. 18, K-8 100 Days of School on Jan. 23
5. Progress monitoring scores should be available to share in February

IX. Early Childhood Report: (Joe Sansonetti in Dr. Kris Bennet's absence)

1. EC focus heading into second semester is on policies and procedures with specific regard to efficiency, goal setting, and school safety
2. Enrollment numbers continue to be strong; an example being that 80 current EC students are already enrolled for kindergarten at the school for next year

X. CEO Report: (Joe Sansonetti)

1. An email was sent out to all Trinity families recapping first semester highlights and welcoming back to second semester
2. The lower school's gate and fence construction project has been completed which will increase school safety. Upgraded technology includes cameras to record license plates and RFID scanners for access

3. The construction plans of the athletic and arts center are in their 4th month of permitting. There has been exhaustive dialogue with the city building inspector regarding the plans and some changes have been required. We are optimistic that the permit will be issued in February and construction can commence in March. The estimated cost of the project has increased from \$7 million to \$8 million. The school plans to fund the additional costs by increasing the bank loan. The construction completion goal is still prior to the start of the 2025-2026 school year.

XI. Development (Nicole Morgado)

1. The school enjoyed a successful holiday season with events including: Building Thanks-Build Day food collection for Metropolitan Ministries, Storybook Parade, Candy Cane Drive, Socktober, Holidays Around the World, Cereal Drive, and PPA Holiday Shop
2. Preparations will begin for the annual Hillsborough County Charter Schools Office site visit, which is scheduled for February
3. The next capital campaign event is planned for Mar 9 at Pin Chasers and is named "Too Legit to Split". Sponsorship opportunities will be available
4. The third annual Read-a-thon fundraising event begins in late January, and is looking to build on its success in prior years
5. The 2024-2025 school calendar is nearing completion and will should be published in the coming weeks
6. Planning and programming efforts are in process for multiple upcoming events including: academic achievement awards, spring musical, athletic achievement awards, and graduation

XII. President Emeritus (Dr. O'Dea)

1. The school's need for the proposed athletic and arts center was emphasized given the number of events and functions previously outlined
2. She is proud of the school's resolve in dealing with the construction permitting process and the positive momentum of the fundraising efforts

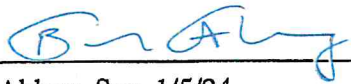
XIII. Old Business/New Business:

No Old or New business at this time.

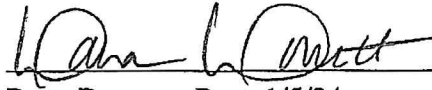
XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XV. Meeting adjourned by Dana Dowsett at 6:41pm.



Brad Abbey, Sec. 1/5/24



Dana Dowsett, Pres. 1/5/24